

Pharmaceutical Needs Assessment 2017 – Briefing for Health and Wellbeing Boards

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Summary The purpose of this briefing is to update Health and Wellbeing Boards regarding their role in the three-year refresh of the Pharmaceutical Needs Assessment.

1. What is a Pharmaceutical Needs Assessment (PNA)?

Since April 2013, every Health & Wellbeing Board in England has had a statutory responsibility to publish, and keep up to date, a statement of the needs for pharmaceutical services in their area. This is referred to as the Pharmaceutical Needs Assessment (PNA). Each Health & Wellbeing Board had to publish their first PNA by 1st April 2015, and is required to undertake a revised assessment at least every 3 years.

The refreshed PNAs therefore need to be signed-off and published by 31st March 2018.

2. Plan for 2017/18

The PNA is a key priority in the Shared Public Health Team's 2017/18 Business Plan, under the direction of Judith Wright Interim Strategic Director of Public Health

The major components of the PNA will be informed by the results of two surveys. One of residents using local pharmacy services and the other of pharmacy staff in each borough. In 2017 it is proposed that these surveys will be carried out in June, July and August. They will be electronic and managed through the HWBB member usual dissemination channels for a public survey.

The NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013 set out the requirements for PNAs and detail the minimum information to be contained. These also state that there should be a minimum period of 60 days for public consultation on the draft PNA, before they can be adopted and signed-off by the Health & Wellbeing Board. The proposal is to carry out the public consultation between October and December.

While the PH Shared Team will lead on the development and delivery of the PNA on behalf of HWBBs, certain actions need to be undertaken at a local level to ensure success of the project including promotion to local residents.

- **Initial Support** – This paper seeks support from HWBB chairs for the PNA project as outlined above
- **Communication and promotion of PNA with residents** - A Communication Plan for the dissemination of the electronic survey in each HWBB area will be developed by the Shared Team, in collaboration with local teams. Plans and resources will be shared with HWBBs in May 2017
- **Consultation** - The consultation period for the PNA will be between October and December 2017. HWBB members are asked to add this to their corporate consultation schedule for this period and to identify any processes that need to be completed to ensure this consultation occurs.

Actions for HWBBs:

- **May 2017** - HWBB Chairs to note and sign off their PNA plan
- **October 2017** - HWBB Chairs to sign off draft for public consultation
- **October to December 2017** - Support public consultation on the draft PNA
- **31st March 2018** – Agree final PNA at HWBB meeting in public, including any recommendations and publish in formal papers